

GALVESTON CENTRAL APPRAISAL DISTRICT

Business Personal Property Department
9850 Emmett F. Lowry Expressway, Ste A
Texas City, TX 77591

REQUEST FOR EXTENSION OF TIME FOR FILING BPP RENDITION

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The rendition filing deadline is April 1st. Section 22.28 of the Texas Property Tax Code requires the chief appraiser to impose a 10 percent penalty on businesses that fail to timely render their tangible business personal property used for the production of income. The deadline for filing a business personal property rendition will be extended to May 1st if a business owner files a written request no later than April 1st. If the initial 30 day extension is timely requested, the chief appraiser may further extend the deadline an additional 15 days to May 15th if requested in writing and if good cause is shown. **Please note that requests for extensions must be submitted by the business owner, the business owner's authorized agent who has a designation form on file with the Galveston Central Appraisal District, or the owner's attorney. EXTENSION REQUESTS SUBMITTED BY UNAUTHORIZED AGENTS WILL NOT BE APPROVED.**

BUSINESS INFORMATION

Account Number(s) _____

Business Name _____

Owner Name _____

Current Mailing Address (number and street) _____

City, State, Zip Code _____

Property Location Address _____

YOUR REQUEST

Please select one of the following options:

- I request an automatic 30 day extension to May 1st for filing a rendition on the property described above.
- I have previously been granted a 30 day extension to May 1st and request an additional 15 day extension to May 15th for the following good cause:

SIGNATURE

This form must be signed and dated. By signing this document, you affirm that the information contained in this document is true and correct to the best of your knowledge and belief.

Signature: _____ Date: _____

Printed Name: _____ Phone No. _____

Title: _____ Email: _____

Tax Agent Company: _____