

# GALVESTON CENTRAL APPRAISAL DISTRICT

Galveston Central Appraisal District  
 9850 Emmett F. Lowry Expressway,  
 Ste A  
 Texas City, Texas 77591  
 (409) 935-1980 or 1-866277-4725  
 Fax (409) 935-1799

<b>Request to Correct Name or Address on a Real Property Account</b>	
Account Number:	Tax Year:
** for multiple accounts attach list with required information	

## PLEASE PRINT OR TYPE INFORMATION

\*\*\*If requesting a change in ownership please attach a copy  
of deed or other reference of title to this form.

(closing statement, exhibits, metes and bounds)

<b>1. Type of Request</b>	<table style="width: 100%;"> <tr> <td style="width: 50%;"><input type="checkbox"/> Change to new owner</td> <td style="width: 50%;"><input type="checkbox"/> Correct error in existing owner's name</td> </tr> <tr> <td><input type="checkbox"/> Update or correct owner's mailing address</td> <td><input type="checkbox"/> Update or correct property location or property address</td> </tr> </table> <p style="text-align: center;">(check all applicable boxes)</p>	<input type="checkbox"/> Change to new owner	<input type="checkbox"/> Correct error in existing owner's name	<input type="checkbox"/> Update or correct owner's mailing address	<input type="checkbox"/> Update or correct property location or property address
<input type="checkbox"/> Change to new owner	<input type="checkbox"/> Correct error in existing owner's name				
<input type="checkbox"/> Update or correct owner's mailing address	<input type="checkbox"/> Update or correct property location or property address				

<b>2. Ownership Information</b>	Owner's Name:
	C/O Name (If Different):
	Mailing Address: <span style="float: right;">City: <span style="margin-left: 150px;">State:</span> <span style="margin-left: 50px;">Zip Code:</span></span>
	Telephone Number: (    ) <span style="margin-left: 100px;">Work: (    )</span> <span style="margin-left: 100px;">Mobile:(    )</span>

<b>3. Property Description</b>	Legal Description:
	Property Location Address:
	Purchase Date:(If applicable)

<b>4. Affirmation</b>	<p>I am the owner of the property described above and request the Galveston Central Appraisal District to correct its records to reflect the information listed above.</p> <p>Signature: _____</p> <p>Print Name: <span style="float: right;">Date:</span></p>
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