

Appraisal Services General Counsel

The Galveston Central Appraisal District (GCAD) is seeking a highly self-motivated and responsible attorney to join our organization. Will serve as the principal in-house advisor to the District Board of Directors and Chief Appraiser on matters related to the administrative interpretation of the State of Texas Property Tax Code, and prepare for lawsuits, motion practice and discovery to support the interests of GCAD. Review and analyze all legal documentation pertaining to any and all lawsuits that are filed against the District. Review all legal contracts before submitting to the Board for approval. Willingness to travel and ability to meet deadlines. Must be board certified with five years as a practicing attorney, preferably in Property Tax Code. Excellent verbal and written communication skills and willingness to interact closely with District staff, elected officials, taxing entity personnel and property owners. Email resume and cover letter detailing experience to mgilliand@galvestoncad.org.