

MINUTES

GALVESTON CENTRAL APPRAISAL DISTRICT Regular Meeting of the Board of Directors October 08th, 2025

The regular meeting of the Galveston Central Appraisal District Board of Directors was held Wednesday, October 08th, 2025, at 9850 Emmett F. Lowry Expressway, Suite A, Texas City, Texas.

Members present: Don Gartman
Tom Farmer
Matt Doyle
Scott Brast
Kathy Preston
Warren Clark
Will Pate
Chad Tressler (Entered during Exec Session at 4:26PM)

Members Absent: Cheryl E. Johnson

Staff in Attendance: Chief Appraiser Krystal L. McKinney, Executive Assistant Lauren Frame-Finney, Chief Financial Officer Bertha Curry, Director of Business Support Michelle Gilliland, General Counsel Marc Young, Paralegal Michelle Follis, Taxpayer Liaison Officer Norman Franzke and Agriculture Auxiliary board member John Kupsa.

Guests in Attendance: Property Owners Timothy Heid and Matthew McKinney

- 1. Open Session** – Meeting called to order at 4:00 PM with quorum present.
- 2. Public Comments** – None.
- 3. Awards** –John Varner recognized as Director of the 3rd Quarter, Deborah Montez recognized as Employee of the Month.
- 4. Regular Meeting Minutes** – Mrs. Johnson sent in an email to amend the minutes to list her name as the 1 opposed vote for agenda item #4 resolution 2025-5 and fix her board comment to state "Salary analysis passed out to board members and the chief appraiser that was gathered from multiple competitive offices including tax offices and CADs." Mr. Doyle **MOVED** to approve the amended regular meeting minutes. Mr. Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.
- 5. Financial Reports** – CFO Curry passed out a summary of operations as requested by Mr. Pate during the September regular meeting. Mr. Farmer **MOVED** to approve the Financial Reports for the period ending September 30th, 2025. Mr. Doyle **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.
- 6. ARB Report** – Mr. Spencer was not present. The chairman stated the board had the report in their binders and if there were no comments or questions the board will move to the next agenda item.

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7. Taxpayer Liaison Officer Report – September had 17 contacts ; 15 complaints, 1 general inquiry and 1 feedback. The TLO stated it is his opinion that as the liaison officer, the complaints have been resolved; the personnel complaints have been sent to the responsible parties and shared with the BOD as well as several non-personnel issues have been explained by various resources. Mr. Farmer asked if there was anything to do or change that would make the job easier and give the taxpayers more positive response. The TLO stated he would not change anything; however, the state legislature does not have a breakdown on what a resolution is for the TLO. The information sheet of the contacts each month was what the BOD requested, and it has since been implemented to give you a quick look. Dr. Pate stated a resolution does not mean the taxpayer is happy, but it has been responded to by the TLO with information. Mr. Doyle asked if there is anything to do regarding the obsessive pounding of the complaints and Counselor Young stated it will be addressed during the executive session.

8. General Counsel Report – handful of 2024 litigation cases left, site inspection on 1 today and 2 are outstanding and if the County prevails that will be money back to the taxing entities. October 01, 2025, was one year of contract anniversary.

9. Executive Session – Closed at 4:13PM; No action required.

10. Reconvened – Re-Opened at 4:56PM; Nothing to discuss.

11. Chief Appraiser Report – Implemented time clocks and appraiser geographical check-ins when out in the field. Posted the GCAD Creed on all entrances/exits of the office. District hosting ethics and appraisal 101/102 classes the week of October 20th. Asked to speak at the 47th Annual Property Tax Institute, December 16th-17th. Scheduling meetings with jurisdictions now that office has slowed down again. GCAD hosted the 38th Annual Golf Tournament on September 29th. Initiated recruitment for an HR manager at the help of the BOD Chairman and COM HR director. Planning on hosting a series of informational classes similar to last year with a breakdown of the appraisal process and what the district actually does. This year is a Property Value Study year and the PTAD appraisers are in the county and performing their appraisals.

12. Board Comments – No further comments at this time.

13. Correspondence – None.

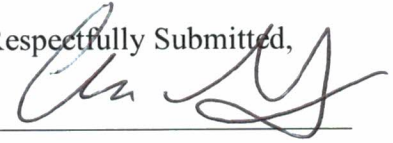
14. Next Meeting – November 12th, 2025, at 4:00 PM.

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15. Adjournment – 5:03 PM

Respectfully Submitted,



Chad Tressler
Secretary

Approved,



Donald Gartman
Chairman