

MINUTES

GALVESTON CENTRAL APPRAISAL DISTRICT Regular Meeting of the Board of Directors November 12th, 2025

The regular meeting of the Galveston Central Appraisal District Board of Directors was held Wednesday, November 12th, 2025, at 9850 Emmett F. Lowry Expressway, Suite A, Texas City, Texas.

<u>Members present:</u>	Don Gartman	<u>Members Absent:</u> Cheryl E. Johnson
	Tom Farmer	Kathy Preston
	Matt Doyle	Warren Clark
	Scott Brast	
	Will Pate	
	Chad Tressler	

Staff in Attendance: Chief Appraiser Krystal L. McKinney, Executive Assistant Lauren Frame-Finney, Chief Financial Officer Bertha Curry, Director of Business Support Michelle Gilliland, General Counsel Marc Young, Paralegal Michelle Follis, Taxpayer Liaison Officer Norman Franzke.

Guests in Attendance: Property Owners Timothy Heid and Matthew McKinney

1. **Open Session** – Meeting called to order at 4:00 PM with quorum present.
2. **Public Comments** – None.
3. **Awards** –Debbie Hudnall recognized as October employee of the month, Paul Weisbrodt recognized as November employee of the month and Anna Garrett was recognized as the Director of the 4th Quarter.
4. **ACTION ITEMS:**
 - 4a. **Approval of October 8, 2025, Regular Meeting Minutes** – Mr. Doyle **MOVED** to approve the regular meeting minutes as is. Mr. Brast **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.
 - 4b. **Selection of District Depository – Term 2026-2027** – Selection occurs every two years, the current depository is Moody Bank, received two bids; Moody Bank and Frost Bank. Mr. Farmer **MOVED** to approve Moody Bank as Depository for two-year term 2026-2027. Mr. Tressler **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.
 - 4c. **Approval of 2026 Holiday Schedule** – Chief McKinney stated that she is in communications with Mrs. Johnson to have a joint staff development day on Columbus day. Mr. Tressler **MOVED** to approve the 2026 Holiday Schedule. Mr. Doyle **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

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4d. Financial Report – Period Ending October 31st, 2025 – Mr. Pate **MOVED** to approve the Financial Reports for the period ending October 31st, 2025. Mr. Tressler **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

4e. ARB Report – Mr. Spencer was not present. The chairman stated the board had the report in their binders and if there were no comments or questions the board will move to the next agenda item.

4f. Taxpayer Liaison Officer October Report – October had 3 contacts; 1 complaint and 2 general inquiries. One inquiry involved a duplicate account glitch in the website system, and the issue was escalated to the web developer. To this date he has not heard back. Board requested a systems check for any additional duplicate account issues.

4g. Chief Appraiser Report

- PVS study ongoing
- PTAD meetings scheduled
- Field operations update
- Added ~\$38M taxable value from FTZ/interstate commerce discovery
- ISD outreach meetings underway with Exec Assistant Lauren Frame-Finney; met with GUSD and have CCISD, Friendswood ISD and Dickinson ISD scheduled
- Recruiting HR Manager & Deputy Chief
- Board appointment votes due Dec 14; at this time the current tallies are Farmer (127), Doyle (583) Robin Collins (7) and James Ross (0)
- Software RFP finalizing with most-favored pricing clause

4h. General Counsel Report – Noted a significant drop in lawsuits compared to 2024; October 2024 there were 380 suits filed and as of now 120 suits have been filed. Positive trend is likely tied to ARB outcomes.

5. Closed Executive Session – Closed at 4:16PM under Texas Government Code §551.071 and §551.074 to deliberate ARB member appointments and other matters authorized by law.

6. Reconvened in Open Session – Re-Opened at 4:31PM;

ARB Appointment Discussion:

- Interviews held Nov 6, 2025, with 6 incumbents & 3 new applicants.

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Mr. Tressler **MOVED** to Appoint Saleem Durrani, Kenny Jackson, Mary Valsin, Brenda Windham and Phillip Youngblood as full-time members and Craig Woods, Charlise Jones, Deborah Stone and Randy Stickland as Auxiliary members. Mr. Pate **SECONDED** the motion.

A Roll call vote was requested;

Matt Doyle; Aye,

Chad Tressler; Aye

William Pate; Aye

Tom Farmer; Aye

Don Gartman; Aye

Scott Brast; Aye.

The Roll Call Motion to appoint **FAILED** due to insufficiently elected board members present per Tax Code 6.41(d)(2)(1).

Mr. Pate **MOTIONED** to carry the slate recommendation forward to the next full board meeting. Mr. Doyle **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

7. ADDITIONAL ITEMS:

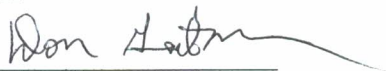
7a. Board Comments – No further comments at this time.

7b. Correspondence – None.

8. Next Meeting – December 10th, 2025, at 4:00 PM.

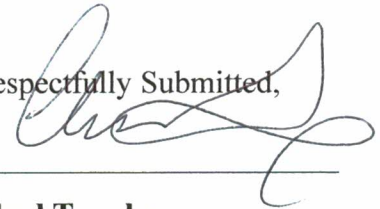
9. Adjournment – 4:40 PM

Approved,



Donald Gartman
Chairman

Respectfully Submitted,



Chad Tressler
Secretary