

MINUTES

GALVESTON CENTRAL APPRAISAL DISTRICT Regular Meeting of the Board of Directors January 21st, 2026

The regular meeting of the Galveston Central Appraisal District Board of Directors was held Wednesday, January 21st, 2026, at 9850 Emmett F. Lowry Expressway, Suite A, Texas City, Texas.

Members present: Don Gartman
Chad Tressler
Matt Doyle
Will Pate
Kathy Preston

Members Absent: Cheryl E. Johnson
Tom Farmer
Warren Clark
Scott Brast

Staff in Attendance: Chief Appraiser Krystal L. McKinney, Executive Assistant Lauren Frame-Finney, Chief Financial Officer Bertha Curry, General Counsel Marc Young, Paralegal Michelle Follis, Taxpayer Liaison Officer Norman Franzke and Appraisal Review Board Chair Joseph Spencer.

Guests in Attendance: Property Owner Timothy Heid, Agriculture Advisory Board members John Kupsa, Jerry Robinson and Timothy Brandon

1. Open Session – Meeting called to order at 4:00 PM with quorum present.

2. Public Comments – No members of the public were signed up to speak.

3. Administer Oath of Office to Newly Appointed Board of Directors.

The Oath of Office was administered to Mr. Matt Doyle. It was noted that Mr. Tom Farmer would be sworn in at a later time.

4. Awards

a. Employee of the Month – January

The Board recognized Leticia Torres as Employee of the Month for January for her service and support across departments, including accurate reporting to taxing entities and assistance with IT-related needs.

5. ACTION ITEMS:

5a. Review and Consider Approval of Chief Appraiser's Appointments to the Agricultural Advisory Board for the 2026-2027 Term - The Agricultural Members were present and briefly introduce themselves to the board.

Mr. Tressler **MOVED** to approve the Chief Appraisers Appointments to the Agricultural Advisory Board. Dr. Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

5b. Consider and Approve the Re-Appointment of Norman Franzke as the Taxpayer Liaison Officer for the year 2026 – Mr. Tressler **MOVED** to approve the re-appointment of Norman Franzke as the Taxpayer Liaison Officer for the 2026 tax year. Dr Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

MINUTES

GALVESTON CENTRAL APPRAISAL DISTRICT

Regular Meeting of the Board of Directors

January 21st, 2026

5c. Review and Consider Approval of the Districts Investment Policy – CFO Curry stated there have been no changes. Mr. Tressler **MOVED** to approve the investment policy as is. Dr. Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

5d. Review and Consider Approval of the Minutes from the December 10th, 2025, Regular Meeting – Mr. Tressler **MOVED** to approve the minutes as is. Dr. Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

5e. Review and Consider Approval of the Financial Report for the Period Ending December 31st, 2025 – Mr. Tressler **MOVED** to approve the financial report for the period ending December 31st, 2025. Dr. Pate **SECONDED** the motion. The Motion **PASSED UNANIMOUSLY**.

5f. ARB Report – The Appraisal Review Board report was presented. The ARB Chair, Joseph Spencer, shared that the ARB is looking forward to working with the new appointees for 2026, and it was confirmed the ARB positions had been filled, including the addition of auxiliary members.

5g. Taxpayer Liaison Officer October Report – The Taxpayer Liaison Officer reported 7 contacts during December: 6 general inquiries and 1 feedback item, all resolved. It was also stated that all posting locations listed on the agenda were verified and compliant with Texas Government Code Chapter 551.

5h. Chief Appraiser Report - The Chief Appraiser reported: three resumes received for the Deputy Chief position with interviews to be scheduled in early February; outreach meetings will continue with several still needing rescheduling; notice of Executive Assistant maternity leave beginning February 2, 2026, with assigned staff covering communications; two employee compliments highlighted for Stephanie Easterling and Jessica LeGrand; and ongoing HR recruitment outreach to colleges and job sources. The Chairman asked that we reach out to staffing agencies as well.

5i. General Counsel Report - December 2025 - General Counsel reported that all 2024 lawsuits (excluding the Royal Caribbean case) have been resolved or are expected to be resolved, leaving only 2025 matters ongoing. No executive session was recommended from counsel's perspective.

6. Closed Executive Session – Chairman stated the board did not need to go into closed session and moved onto the next agenda item.

7. Reconvened in Open Session – did not go into closed session

MINUTES

GALVESTON CENTRAL APPRAISAL DISTRICT

Regular Meeting of the Board of Directors

January 21st, 2026

8. ADDITIONAL ITEMS:

8a. Board Comments – No further comments at this time.

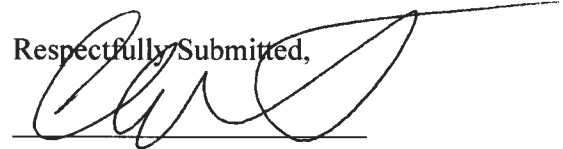
8b. Correspondence – It was noted that the Capital Appraisal Group contract would require Board signatures following the meeting.

9. Next Meeting – Wednesday, February 11th, 2026, at 4:00 PM

10. Adjournment – 4:41 PM

4:41 PM

Respectfully Submitted,



Chad Tressler
Secretary

Approved,



Donald Gartman
Chairman